

**CG & AC/ 2148/2018/DHSE**

## **Circular**

**Sub:- Career Guidance & Adolescent Counseling – Refresher Training for Career Guides of Kasaragode, Malappuram, Palakkad & Trivandrum Districts-reg**

**Ref: G.O.(Rt) 2200/2018/Gl.Edn dated 13/06/2018**

As part of students centric programme 2018-19, refresher training for all the Career Guides of kasaragode, Malappuram, Palakkad & Trivandrum District is scheduled as detailed bellow:

<b>District</b>	<b>Participants</b>	<b>Date</b>	<b>Venue</b>
<b>Kasaragode</b>	Career Guides	03 <sup>rd</sup> of January 2019	Vyapara Bhavan Kanhangad
<b>Malappuram</b>	Career Guides	10 <sup>th</sup> of January 2019	Hotel Prasanth, Near Civil Station, Up hill Malappuram
<b>Palakkad</b>	Souhrida Co- ordinators	10 <sup>th</sup> and 11 <sup>th</sup> January 2019	Maps Residency Shornur
<b>Trivandrum</b>	Career Guides	17 <sup>th</sup> of January 2019	Vazhuthakkad Muncipal House

Principal shall relieve the Career Guides with a direction to attend the training without fail. Career Guides are directed to reach the venue at 9.30 am.

**Career Guides shall submit the duly filled attached form attached here with at the time of registration.**

Smt. Pushpalatha C, Edn. Dist. Convener, Kasaragode (Phone No. 9447692750), Sri.Jamaludheen T, District co-ordinator, Malappuram (Phone No. 9447452538) & Sri. G.R Anil , Dist. co-ordinator, Trivandrum (Phone No. 9349729405) shall make all necessary arrangements for the smooth conduct of the programme.

**Sd/-  
DIRECTOR (i/c)**

**To**

- 1. RDD concerned**
- 2. Principal concerned**

**DIRECTORATE OF HIGHER SECONDARY EDUCATION  
CAREER GUIDANCE AND ADOLESCENT COUNSELING CELL**

**DETAILS OF CAREER GUIDANCE UNIT**

1	Name of School	
2	School Code	
3	Phone No	
4.	E-mail of the School	
5	Type of School	Govt/Aided/Unaided
6	District	
7	Name of Taluk	
8	Educational District	
9	Legislative Assembly Constituency	
10	Parliamentary Constituency	
11	Type of LSG-Corporation	Municipality-Panchayath-Township
12	Name of LSG	
13	Nearest SBT Branch	
14	Name of Treasury	
15	Year of Starting of school	
16	Year of starting of Career Guidance unit	
17	Name and Designation of Career Guide	

**Details of batches**

<b>Sl.No</b>	<b>Stream</b>	<b>No of batches in first year</b>
1	Science	
2	Humanities	
3	Commerce	

Counter Signature of Principal

Signature of Career Guide

**DIRECTORATE OF HIGHER SECONDARY EDUCATION  
CAREER GUIDANCE AND ADOLESCENT COUNSELING CELL  
DETAILS OF CAREER GUIDE**

1	Name of School	
2	School Code	
3	Type of School	Govt/Aided/Unaided
4	District	
5	Name of Career Guide	
6	Designation with Subject	
7	Mobile No	
8	E-mail	
9	Gender	
10	Date of Birth	
11	Date of entry in Higher Secondary Education Department	
12	Year of taking charge of Career Guidance	
13	Qualification	

**Period of service as Career Guide**

SL.No	Name of School	From	To

**a. Training Attended**

SL.No	Name of training Programme	Organized by	Venue	From	To

**b. Programmes Attended**

SL.No	Name of Programme	Organized by	Venue	From	To

Counter Signature of Principal

Signature of Career Guide