

Office of the Director of
Higher Secondary Education,
Housing Board Building,
Santhi Nagar, Thiruvananthapuram.
Dated: 31.12.2018

CG & AC/ 2165/2018/DHSE

Circular

Sub:- Career Guidance & Adolescent Counselling – Refresher Training for Souhrida Co-ordinators of **Kasaragode, Malappuram, Palakkad & Trivandrum Districts-reg**

Ref: G.O.(Rt) 2200/2018/Gl.Edn dated 13/06/2018

As part of students centric programme 2018-19, two days refresher training for all the Souhrida Co-ordinators of kasaragode, Malappuram, Palakkad & Trivandrum District is scheduled as detailed bellow:

District	Participants	Date	Venue
Kasaragode	Souhrida Co-ordinators	03 rd and 04 th January 2019	Vyapara Bhavan Kanhangad
Malappuram	Souhrida Co-ordinators	10 th and 11 th January 2019	Hotel Prasanth, Near Civil Station, Up hill Malappuram
Palakkad	Souhrida Co-ordinators	10 th and 11 th January 2019	Maps Residency Shornur
Trivandrum	Souhrida Co-ordinators	17 th and 18 th January 2019	Vazhuthakkad Muncipal House

Principal shall relieve the Souhrida Co-ordinators with a direction to attend the training without fail. Souhrida Co-ordinators is directed to reach the venue at 9.30 am.

Souhrida Co-ordinators shall submit the duly filled attached form attached here with at the time of registration.

Smt. Pushpalatha C, Edn. Dist. Convener, Kasaragode (Phone No. 9447692750), Sri.Jamaludheen T, District co-ordinator, Malappuram (Phone No. 9447452538) & Sri. G.R Anil , Dist. co-ordinator, Trivandrum (Phone No. 9349729405) shall make all necessary arrangements for the smooth conduct of the programme.

**Sd/-
DIRECTOR (i/c)**

To

- 1. RDD concerned**
- 2. Principal concerned**

**DIRECTORATE OF HIGHER SECONDARY EDUCATION
CAREER GUIDANCE AND ADOLESCENT COUNSELING CELL**

DETAILS OF CAREER GUIDANCE UNIT

1	Name of School	
2	School Code	
3	Phone No	
4.	E-mail of the School	
5	Type of School	Govt/Aided/Unaided
6	District	
7	Name of Taluk	
8	Educational District	
9	Legislative Assembly Constituency	
10	Parliamentary Constituency	
11	Type of LSG-Corporation	Municipality-Panchayath-Township
12	Name of LSG	
13	Nearest SBT Branch	
14	Name of Treasury	
15	Year of Starting of school	
16	Year of starting of Career Guidance unit	
17	Name and Designation of Career Guide	

Details of batches

Sl.No	Stream	No of batches in first year
1	Science	
2	Humanities	
3	Commerce	

Counter Signature of Principal

Signature of Career Guide

**DIRECTORATE OF HIGHER SECONDARY EDUCATION
CAREER GUIDANCE AND ADOLESCENT COUNSELING CELL
DETAILS OF CAREER GUIDE**

1	Name of School	
2	School Code	
3	Type of School	Govt/Aided/Unaided
4	District	
5	Name of Career Guide	
6	Designation with Subject	
7	Mobile No	
8	E-mail	
9	Gender	
10	Date of Birth	
11	Date of entry in Higher Secondary Education Department	
12	Year of taking charge of Career Guidance	
13	Qualification	

Period of service as Career Guide

SL.No	Name of School	From	To

a. Training Attended

SL.No	Name of training Programme	Organized by	Venue	From	To

b. Programmes Attended

SL.No	Name of Programme	Organized by	Venue	From	To

Counter Signature of Principal

Signature of Career Guide

**DIRECTORATE OF HIGHER SECONDARY EDUCATION
CAREER GUIDANCE AND ADOLESCENT COUNSELING CELL**

DETAILS OF SOUHRIDA CLUB

1	Name of School	
2	School Code	
3	Phone No	
4.	E-mail of the School	
5	Type of School	Govt/Aided/Unaided
6	District	
7	Name of Taluk	
8	Educational District	
9	Legislative Assembly Constituency	
10	Parliamentary Constituency	
11	Type of LSG-Corporation	Municipality-Panchayath-Township
12	Name of LSG	
13	Nearest SBT Branch	
14	Name of Treasury	
15	Year of Starting of school	
16	Year of starting of Souhrida Club	
17	Name and Designation of Souhrida Co-ordinator	

Details of batches

Sl.No	Stream	No of batch in first year
1	Science	
2	Humanities	
3	Commerce	

Counter Signature of Principal

Signature of Souhrida Co-ordinator

**DIRECTORATE OF HIGHER SECONDARY EDUCATION
CAREER GUIDANCE AND ADOLESCENT COUNSELING CELL
DETAILS OF SOUHRIDA CO-ORDINATOR**

1	Name of School	
2	School Code	
3	Type of School	Govt/Aided/Unaided
4	District	
5	Name of Souhrida Co-ordinator	
6	Designation with Subject	
7	Mobile No	
8	E-mail	
9	Gender	
10	Date of Birth	
11	Date of entry in Higher Secondary Education Department	
12	Year of taking charge of Souhrida Club	
13	Qualification	

Period of service as Souhrida Co-ordinator

SL.No	Name of School	From	To

a. Training Attended

SL.No	Name of training Programme	Organized by	Venue	From	To

b. Programmes Attended

SL.No	Name of Programme	Organized by	Venue	From	To

Counter Signature of Principal

Signature of Souhrida Co-ordinator