

**Office of the Director of  
Higher Secondary  
Education, Housing  
Board Building, Santhi  
Nagar,  
Thiruvananthapuram.**

**PF4/12243/2011/HSE**

**Dated : 29/11/2012**

**CIRCULAR**

Sub :- Higher Secondary Education Department – Aided Higher  
Secondary

Schools – submission of PF Admission application reg:-

It has come to the notice of this office that some Aided Higher Secondary School Principals were submitting the PF admission applications to the office of the Regional Deputy Directors. This will cause inordinate delay in issuing the PF admission numbers. Hence all Principals of Aided Higher Secondary Schools are directed to submit the PF admission application directly to this office along with all necessary documents for getting the admission numbers.

**OFFICER**

**SENIOR FINANCE**

To

The Principals of all Aided Higher Secondary Schools.