

Office of the Director of
HigherSecondary education,
Housing Board Building,
SanthiNagar,
Thiruvananthapuram.

Date:26.02.2015

CG&AC/156/2015

CIRCULAR

Sub: Souhrida Club: Special Training for Souhrida Co-ordinators at National Institute of Mental Health and Neurosciences, Bangalore-Applications invited-reg

Ref: G.O.(Rt) 3369/2014/Gl.Edn dated 22/08/2014

With a view to update the Souhrida Co-ordinators in adolescent Care and Support, Career Guidance and Adolescent Counselling Cell is organizing a four days' residential workshop at India's premier institute in Mental Health "National Institute of Mental Health and Neurosciences, Bangalore. (NIMHANS). It is proposed to conduct the workshop from 30th March to 2nd April 2015 at NIMHANS.

Teachers who are working as Souhrida Co-ordinators for the last two years and are willing to associate with the activities of Souhrida Club in the district for a minimum period of three years can apply for selection to the Special Training Programme.

Interested teachers should submit application for selection to the Special Training Programme in the prescribed format along with the following documents.

1. Bio data of the applicant
2. An undertaking by the teacher in the given format duly countersigned by the Principal
3. Write up of the activities taken up as Souhrida Co-ordinator of the school.

The application with all the enclosures should be forwarded to the following address before 10th March 2015. Late and incomplete applications will be rejected.

The State Co-ordinator
Career Guidance and Adolescent Counselling Cell
Directorate of Higher Secondary Education
Housing Board Buildings
Santhi Nagar,
Thiruvananthapuram-1

State Co-ordinator

**DIRECTORATE OF HIGHER SECONDARY EDUCATION
CAREER GUIDANCE AND ADOLESCENT COUNSELLING CELL**

**Application for the Selection to the Special Training Programme at
NIMHANS, Bangalore**

1	Name (in Block Letters)	
2.	Designation with Subject	
3	District in which working	
4	School Address	
5	School Code	
6	Age and date of birth	
7	Mobile No.	
8	Completed years of service in Higher Secondary	
9	Educational Qualification	
10	Whether Souhrida Co-ordinator	
11	Completed years of experience as Souhrida Co-ordinator	

12	Whether attended four days residential introductory training Programme organized by DHSE. If so, specify the venue of the programme attended and date of programme.		
13.	Whether attended one day Refresher Training Programme organized during the academic year 2014-15. If so, give the name of venue and date of Programme		
14.	Whether Annual Report and Utilization Certificate of the fund allotted for the academic year 2013-14 has been submitted to DHSE		
15	Amount received for Souhrida Club activities in the school from the Directorate during the academic year 2014-15		
16.	Details of the programme of Souhrida Club conducted in the School during the Academic year 2014-15		
Sl.No.	Date of the Programme	Name and designation of the Faculty	Subject of the Programme

(Add Separate Paper if required)

20.	Whether any counselling of students have been done in the School. If yes, give the no of students who have attended counselling and the major problems identified.	
21.	Details of documents attached	
21.a	Undertaking duly countersigned by the Principal	
21.b.	Write up on the activities taken in the school as Souhrida Co-ordinators	
21.c	Bio Data	

Place
Date

Signature of the Applicant

Counter signature of the Principal with remarks

Place
Date

Name:
Signature

Seal

UNDERTAKING

I of
..... Higher Secondary School
..... hereby affirm that on completion of the Special Training Programme at National Institute of Mental Health and Neurosciences, Bangalore, I will associate with the district level activities of Career Guidance and Adolescent Counselling Cell, DHSE for the ensuing three years.

If any lapse occurs from my part in fulfilling the above obligation, I shall be liable to refund the whole expenses incurred for my training.

Date

Place

Signature

Name

Countersigned by the Principal

Seal