

Office of the Director of  
Higher Secondary  
Education, Housing  
Board Buildings,  
Shantinagar,  
Thiruvananthapuram

No. Acd/SPC(2)/19854/EAP/2014-15

24/11/2014

**CIRCULAR**

**Sub: EAP – Field Level Training of HSSTs – Expenditure  
statement – details called for – reg.**

With regard to the Field Level Training of HSSTs conducted in November, 2014, the Principals of the training venues are directed to furnish the details of expenditure incurred at the venue in the format given below:

Sl.No.	Venue	Advance amount allotted	Expenditure incurred	Amount disbursed	Balance fund, if any, in hand	Additional fund, required, if any

The details in the above format shall be furnished to the e-mail address [dhsehsststraining@gmail.com](mailto:dhsehsststraining@gmail.com) before 3 pm on 26/11/2014 positively.

Sd/-

**Joint Director(Academic)**