



സർക്കുലർ

08(1)/ NSS/DHSE/2016

21 /01/2016

ഹയർ സെക്കണ്ടറി നാഷണൽ സർവ്വീസ് സ്കീമിന്റെ നേതൃത്വത്തിൽ ജനുവരി 23 മുതൽ ഫെബ്രുവരി 3 വരെയായി അന്തർജില്ലാ പിഎസി സന്ദർശനവും യൂണിറ്റുകളെ വിലയിരുത്തലും സംഘടിപ്പിക്കുന്നു. വിലയിരുത്തുന്നതിന്റെയും പ്രവർത്തനങ്ങളുടെയും അടിസ്ഥാനത്തിൽ യൂണിറ്റുകളെ ഈ വർഷം മുതൽ ഗ്രേഡ് ചെയ്ത് സ്കോർ പ്രസിദ്ധീകരിക്കുന്നതാണ്. ചുവടെ ചേർക്കുന്ന പെർഫോമ 5 ന്റെ കോപ്പി സ്കൂളുകളിൽ അന്തർജില്ലാ പിഎസി സന്ദർശന സമയത്ത് നൽകേണ്ടതാണ്.

ഒപ്പ്

പ്രോഗ്രാം കോഡിനേറ്റർ

(Proforma - V)

SCORE SHEET

District :

Name of School :

Unit No. :

School Code:

Sl.No	Item	Mark
1	NSS Visibility Check	5
2	Record Keeping - properly	6
3	Participation in the Programme 1.volunteer 2.Programme Officer/Principals	5 5
4	Programme Report	4
5	NSS Orientation	10
6	Towards individual Growth of volunteers	10
7	Trained Programme Officer	5
8	NSS Activities Regular Activities Special Camping (Mark From NSS Cell)	5 10
9	Gramadeepam- Village Adoption Programme	5
10	Programmes & Project conducted	30
	Total	100



**NATIONAL SERVICE SCHEME
DIRECTORATE OF HIGHER SECONDARY EDUCATION**

PROFORMA FOR PERFORMANCE ASSESSMENT

District : Unit No :
Name of School : Name of Programme Officer :
Name of Principal : Name of PAC Members :
1.
2.

I. NSS VISIBILITY CHECK (Use Tick Mark) Material & Above			Marks	Details/ Remarks
5Marks (Y-1Marks N- 0Marks)				
1	NSS Name Board	Installed Not installed		
2	NSS Notice Board	Installed Not installed		
3	NSS Office	Yes No		
4	Campus Cleanliness/ Beautification & Green campus	(Whether presence of NSS is felt) Yes No		
5	Whether the Volunteers wear NSS Badge at the Programmes	Yes No		

II. RECORDS & REGISTERS –

6Marks (1/2 Marks each)

Sl.No.		Registers properly maintained		Marks
1	Enrolment Register	Yes	No	
2	Project Register	Yes	No	
3	Stock Register	Yes	No	
4	Visitors Diary	Yes	No	
5	Cash Book	Yes	No	
6	Regular Activity Attendance	Yes	No	
7	Advisory Committee Minutes Book	Yes	No	
8	Circular file	Yes	No	
9	Special Camp Attendance	Yes	No	
10	Audit file	Yes	No	
11	Volunteers work diary	Yes	No	
12	Personal Work Diary- Programme Officer	Yes	No	

III. (1) Participation in the Programme**5Mark** (1 Mark each)

	Volunteers	No. of Participants				Remark
		Plus-I		Plus-II		
		Male	Female	Male	Female	
1	a. Leadership Training Camp					
	b. District Level Training Camp					
	c. Pre Camp Orientation					
	d. State Level Programmes (Specify)					
	e. National Camps (Specify) f. Other Programmes (Specify)					

III. (2) Participation in the Programme**5 Mark** (1 Mark each)

2	Programme Officers/Principal (Whether participated) (use Tick Mark)			If not, why
	a. Regional level /District level Conference for Action Planning	Yes	No	
	b. District Level Programmes (Specify)	Yes	No	
	c. District Level Instruction Meeting Convened by DC/RPC	Yes	No	
	d. Cluster/PAC level programmes	Yes	No	
	e. State Level Programmes (Specify)& Other Programmes (Specify)	Yes	No	

IV. Programme Reports in soft copy with separate programme**4 Mark** (1 Mark each)

	Photos, Programme Notice & News Paper Cuttings			Remark
1	Regular Activities (through website)	Yes	No	
2	Special Camp (7 Day Residential Camp)	Yes	No	
3	All programmes informed to PAC & submitted reports properly	Yes	No	
4	Other Programmes (Specify)	Yes	No	

V. NSS Orientation**10 Mark** (1 Mark each)

I	NSS orientation Programme (Whether effectively conducted) (unit wise details)		
	Marks		Remarks
1	Meaning of NSS		
2	Motto		
3	Aims & Objectives		
4	Administrative System		
5	NSS Song		
6	Funding Pattern		
7	Group & Group Leaders		
8	Emblem		
9	Commissions		
10	Others		

VI. Towards individual Growth of volunteers (unit wise details of initiatives)**10 Mark** (2 Mark each)**Marks****Remarks**

1	Volunteerism - Communication a. Ability in public speaking b. Poster writing c. Notice Making		
2	Stage Fright- Five individual appearance per year.		
3	Organisation Capacity to volunteers		
4	Community interaction		
5	Leadership skills		

VII. Training Programme of Programme Officers**5Mark**

	Details- Date		Remark
1	NSS Orientation Programmes (7 day, ETI)		

VIII. NSS Activities

Regular Activity			
Orientation -20hr (1Marks)	Campus Work-30hr (1Marks)	Community Work-70hr (3Marks)	Total
Special Camp (Mark from NSS Cell)			10 Marks

IX. Village Adoption Programme**5Mark**

Programme	Marks	Remarks
Gramadeepam- Village Adoption Programme (Board Display in Adopted Village)		

X. Programmes & Project conducted**30Mark** (3Mark each)

(5 out of 6 indicate Red colour is compulsory programme)

SI No	Programme- Sector	Programme details	Marks	Remarks
1	<i>Snehasammanam</i>			
2	<i>Aksharadeepam</i>			
3	<i>Environmental protection Haritham-Harithasparsam</i>			
4	<i>Agriculture- Krishikoottam</i>			
5	<i>Know Diabetes – Rally/Book distribution</i>			
6	<i>Medical Camp/ Blood donation Camp</i>			

7	Know Diabetes Exhibition			
8	Construction of Durable Asset			
9	പൈതൃകം			
10	സ്വച്ഛ് ഭാരത്			
11	പാലിയേറ്റീവ് കെയർ			
12	ലഹരി വിമുക്ത ഗ്രാമം			
13	പുനർജനി അവയവ ദാന ബോധവൽക്കരണ പരിപാടി			
14	ഔഷധ സസ്യത്തോട്ട നിർമ്മാണം			
15	നിയമ സാക്ഷരത			
16	സ്നേഹസ്പർശം (വയോജന പരിപാലനം)			
17	Literacy/Computer Literacy			
18	Other Programme (Specify) Unit Level Innovative			



NATIONAL SERVICE SCHEME
DIRECTORATE OF HIGHER SECONDARY EDUCATION

PERFORMANCE ASSESSMENT COMMITTEE MEMBERS

REMARKS FORM

District : Unit No :

Name of PAC Members :

1.

2.

Name of School :

Name of Programme Officer :

Name of Principal :

Number of Volunteers qualified for grace mark	
Number of Volunteers unqualified for grace mark	
Whether Volunteers unqualified for grace mark, specify the reason:	
Whether the unit unqualified for grace mark, specify the reason:	

Signed by PAC Monitoring Team

1.

2.