

CG & AC /16168/2011

Office of the Director of Higher
Secondary Education, Housing
Board Building, Santhi Nagar,
Thiruvananthapuram.
Date: 19/05/2011

Circular

Sub:- Career Guidance – Application for new units -invited-reg.

It is decided to constitute the Career Guidance units in all Government and Aided Higher Secondary Schools where there is no units at present. The Principals of those schools where there is no Career Guidance Unit are requested to submit request for setting up such units in the prescribed proforma attached herewith

The Principals are also requested to nominate an energetic and service minded Higher Secondary School Teachers to function as Career Guide in the school.

The filled application should be sent to the State Co-ordinator at the following address on or before 02/06/20011

**State Co-ordinator
Career Guidance & Adolescent Counselling Cell
Directorate of Higher Secondary Education,
Housing Board Building,
Santhi Nagar, Thiruvananthapuram – 1.**

**Sd/
Dr. S.Nazeeb
State Co-ordinator**

To

All Principals

Directorate of Higher Secondary Education

Career Guidance & Adolescent Counselling Cell

Application for Starting New Career Guidance Units

1	Name of School	
2	School Code	
3	Address of the School (with Pincode)	
4	Name of Panchayat/Municipality/Corporation	
5	Taluk	
6	District	
7	Phone no. of school	
<u>Details of Nominated Career Guide</u>		
8	Name	
9	Designation with Subject	
10	Educational Qualification	
11	Phone no. (Mobile)	
12	e-mail	
13	Experience in the field of Career Guidance & counselling	

Place :

Date :

(seal)

Principal