

Office of the Director of
Higher Secondary Education
Housing Board Buildings
Santhi Nagar
Thiruvananthapuram

Fin.B5/57013/2014/HSE

Dated: 12/01/2015

CIRCULAR

Sub:- DHSE- Finance Unauthorized Printing the TR 5 receipts-
reg.

Ref:- Circular No. 68778/P1/14/G.Edn

The inspection conducted by the Finance Inspection wing in various Educational Institutions of Kasargod District noticed irregular printing/missing of TR 5 receipt book by some Aided Schools. TR 5 receipt is printed solely by Government of Kerala, as per rule 90 (a) of KTC Vol.1. It is highly irregular that the receipt book which is printed by Government and maintained in Government Offices observing all Government rules is printed by Aided Schools and Maintained in their office. Hence the Heads of the offices of all aided institutions are hereby directed to cancel the unused leaves of such TR 5 if any available with them and also to destroy the balance receipt books if any kept in stock.

Sd\-

Senior Finance Officer
For Director

Copy to: All the RDD's