Higher Secondary Wing,

Housing Board Buildings,

Santhi Nagar, Thiruvananthapuram.

CIRCULAR

It is hereby informed all NSS functionaries that the utilization certificate of NSS regular activity fund for 2020-21 of all NSS units with audited statement of accounts thereon properly authenticated are to be submitted through NSS District Conveners before 05/07/2021.

A specimen copy of the papers to be submitted is given below for ready reference. The required transactions should be reflected in the PFMS .

Proforma (A) – Aided Units

Proforma (B) - New Self Financing NSS Units

Proforma (C) – Self Financing NSS Units

Dr Jacob John

Programme Coordinator

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Higher Secondary School,
 District

Receipt & Payments account of NSS Regular activity fund for the year ended 31/03/2021

RECEIPTS	S	PAYI	MENTS
From Programme Co- Ordinate	or NSS :3500.00	Mask Challenge	: xxxx
Advance from			
PO/Principal/PTA	:18500.00		
		De alvet all avvence	. 4000
		Pocket allowance	: 4800
TOTAL	:22000.00	Total	: 22000

AUDITORS REPORT

I	have	audited	the	accounts	of	Regular	Activity	fund	of	the	NSS	units	of
										Sc	hool fo	or the y	/ear
er	ided 33	1/03/2021	and	I report th	nat t	he above	receipts	and pa	ayme	ents a	ccoun	t are f	fully
su	pporte	d by prope	er bills	& vouchers									
DI.										Ciana	.+ro	ii+b Coo	.1
	ace ite									Ü		ith Sea counta	
						Cianati	are with se	val		`			,
						Signati	ire with se	dı					
						Princip	oal						

UTILIZATION CERTIFICATE

Certifi	ed that	an Am	nount of	Rs. 3500 (Ru	pees Three th	nousand	five	hundred	only)
sanctioned	for	NSS	regular	activities	conducted	by	the	NSS	unit
of				•••••					
School			District	for the year	2020-21 has	been u	ıtilized	properly	/ and
completely for	r the pu	rpose it	was mear	nt for, within	the time limit a	and as p	er the	direction	from
the Programn	ne Cooi	rdinator	, Higher S	Secondary NS	SS Cell, Directo	orate of	Gene	eral Educ	ation,
Thiruvanantha	puram.								
(Place)									
(Date)						Р	rincip	al (Signatı	ure)
			(Affix Scho	ool Seal)		((Affix I	Name Sea	I)

Proforma B
 Higher Secondary School,

Receipt & Payments account of NSS Regular activity fund for the year ended 31/03/2021

RECEIPTS		PAYMENTS	
From PTA/Volunteers/Others	12500/-		
(Specify if any)			
		Out pocket allowance :	
TOTAL	:12500.00	TOTAL	:12500.00

AUDITORS REPORT

l	have	audited	the	accounts	of	Regular	Activity	fund	of	the	NSS	units	of
••••										Sc	hool fo	or the y	year
er	ided 31	1/03/2021	and	I report t	hat 1	the above	receipts	and p	ayme	ents a	ccoun	t are f	fully
su	pported	d by prope	er bills	& vouchers	5.								
												6	
	ace									•		vith Sea	
Di	ate									(Chai	rtea A	ccounta	ant)
						Signatu	ure with se	eal					
						Princip	oal						

UTILIZATION CERTIFICATE

Certi	fied tha	t an An	nount of R	s. 12500 (Ru	ipees Twelv	e thousa	ind five	hundred	only
sanctioned	for	NSS	regular	activities	conducte	d by	the	NSS	uni
of								9	Schoo
		Distr	ict for the y	year 2020-21	. has been ι	ıtilized pr	operly a	and comp	oletel
for the purp	ose it v	vas mea	ant for, wit	thin the tim	e limit and	as per t	he dire	ction fro	m the
Programme	Coordin	ator, F	ligher Seco	ondary NSS	Cell, Direc	torate c	of Gene	ral Educ	ation
Thiruvananth	napuram								
(-1)									
(Place)									
(Date)							Princip	al (Signat	:ure)
			(Affix Scho	ool Seal)			(Affix I	Name Sea	al)

					_
Pr	OT	O	rn	าล	L

Higher Secondary School,
 District

Receipt & Payments account of NSS Regular activity fund for the year ended 31/03/2021

RECEIPTS		PAYMENTS	
From PTA/Volunteers/Others 2	25000/-	Mask Challenge :	XXXXX
(Specify if any)			
		Out pocet allowance	: 4800
TOTAL :25	00.00	TOTAL	: 25000

AUDITORS REPORT

					~		.1 01(1						
I	have	audited	the	accounts	of	Regular	Activity	fund	of	the	NSS	units	of
•••										Sc	hool fo	or the y	/ear
er	ided 31	1/03/2021	and	I report	that	the above	receipts	and pa	ayme	ents a	ccoun	t are f	ully
su	pporte	d by prope	er bills	& vouche	rs.								
DΙ	200									Ciana	+	iith Coo	J
	ace ate									•		ith Sea counta	
						Signatu	re with se	aal		•			,
						Signatu	ie with se	zai					

Principal

UTILIZATION CERTIFICATE

	Certif	ied that an A	mount of Rs.	25000 (Rup	ees Tv	venty	five the	ousand (only) sa	nctioned
for	NSS	regular	activities	conduct	ed	by	the	NSS	un	it of
			•••••							School
		Dis	trict for the y	ear 2020-21	L has b	een u	ıtilized	properly	and co	mpletely
for the	purp	ose it was m	eant for, witl	nin the tim	e limit	and	as per	the dir	ection f	rom the
Prograi	mme	Coordinator,	Higher Seco	ndary NSS	Cell,	Direc	ctorate	of Gen	eral Ed	lucation,
Thiruva	ananth	apuram.								
(DI)										
(Place)										
(Date)								Princi	pal (Sigr	nature)
			(Affix Schoo	ol Seal)				(Affix	Name S	Seal)