

Office of the Director of
Higher Secondary Education,
Housing Board Building,
Santhi Nagar, Thiruvananthapuram.
Dated: 09/05/2017

CG&AC/23767/2016/HSE

Circular

Sub:- Quality Improvement Programme-2016-17-Annual Report & Utilization Certificate – Called for-reg.

Ref:- Government Order No. G.O. (Rt) 2912/2016/Gl.Edn dated 06/09/2017.

As per reference cited Administrative sanction has been accorded to implement Quality Improvement programme in 97 schools during the year 2016-17. Accordingly necessary funds were allotted to each school for conducting the programme. List of schools is attached.

Principals of the schools are directed to forward the annual report of the activities so far conducted, and utilization certificate before **22/05/2017** to the following address.

State Co-ordinator
Career Guidance and Adolescent Counselling Cell,
Directorate of Higher Secondary Education,
Housing Board Buildings,
Santhi Nagar, Thiruvananthapuram-1.

Format of Annual Report and Utilization Certificate are enclosed.

Sd/-
Director(i/c)

To

1. The Principals

**DIRECTORATE OF HIGHER SECONDARY EDUCATION
CAREER GUIDANCE AND ADOLESCENT COUNSELLING CELL**

**QUALITY IMPROVEMENT PROGRAMME
2016-17**

List of Schools selected for Quality Improvement Programme-2016-17			
Sl. No	DIST	School Code	School Name
1	TVM	01007	GOVT. HSS, MEDICAL COLLEGE, TRIVANDRUM
2	TVM	01015	GOVT. BOYS HSS, PETTAH, TRIVANDRUM
3	TVM	01017	GOVT. HSS, VETTOOR, TVPM
4	TVM	01041	GOVT BOYS HSS, CHALAI, TRIVANDRUM
5	TVM	01044	GOVT TAMIL HSS, CHALAI, TRIVANDRUM
6	TVM	01056	ST. ANTONY'S HSS, VALIATHURA, TRIVANDRUM
7	TVM	01089	BNVV HSS, THIRUVALLAM, TRIVANDRUM
8	PTA	03003	GOVT. HSS, EZHUMATTOOR, PATHANAMTHITTA
9	PTA	03005	K S GOVT HSS, KADAPRA, PATHANAMTHITTA
10	PTA	03012	EDAMURI GOVT HSS, RANNI, PATHANAMTHITTA
11	PTA	03014	GOVT HSS, KADUMEENCHIRA, PATHANAMTHITTA
12	PTA	03019	N S S HSS, KUNNANTHANAM, PATHANAMTHITTA
13	PTA	03035	DBHSS, PARUMALA, KADAPRA, PATHANAMTHITTA
14	PTA	03072	GOVT. HSS, KISUMAM, PAMBAVALLY, PTA
15	PTA	03076	MRS LB VG HSS, VAIPUR, MALLAPPALLY, PTA
16	APA	04007	GOVT HSS, KIDANGARA, ALAPPUZHA
17	APA	04009	GOVT HSS, PERUMPALAM, ALAPPUZHA
18	APA	04014	GOVT HSS, THIRUVANVANDOOR, ALAPPUZHA
19	APA	04026	GOVT VHSS, MULAKKUZHA, ALAPPUZHA
20	APA	04089	GOVT. HSS, CHERTHALA SOUTH, ALAPPUZHA

21	APA	04099	GOVT. HSS, THANNEERMUKKAM, ALAPPUZHA
22	APA	04101	VALIYAZHEEKAL GOVT. HSS, ALAPPUZHA
23	KTM	05001	GOVT. HSS, ERATTUPETTAH , KOTTAYAM
24	KTM	05002	GOVT. HSS, KADAPPOOR , KOTTAYAM
25	KTM	05003	GOVT. HSS, KARAPPUZHA, KOTTAYAM
26	KTM	05005	GOVT. HSS, KUMARAKAM , KOTTAYAM
27	KTM	05011	GOVT. HSS, VADAKKEKKARA, KOTTAYAM
28	KTM	05013	GOVT. HSS, VAIKOM, KOTTAYAM
29	KTM	05017	GOVT HSS,AREEPARAMBA,VIJAYAPURAM,KOTTAYAM
30	KTM	05019	GOVT HSS,KURICHY,KOTTAYAM
31	KTM	05020	GOVT HSS,EDAKKOLI,KOTTAYAM
32	KTM	05022	GOVT HSS,TV PURAM,KTM
33	KTM	05024	GOVT HSS, KULASEKHARAMANGALAM, KOTTAYAM
34	KTM	05118	GHSS, PAIPPAD, KOTTAYAM
35	KTM	5122	GHSS CHANGANACHERRY, KTM
36	IDK	06001	GOVT HSS AMARAVATHY, IDUKKI
37	IDK	06002	GOVT TAMIL HSS, DEVIKULAM, IDUKKI
38	IDK	06007	CPM GOVT HSS, PEERUMEDU, IDUKKI
39	IDK	06015	MULLARINGADU HSS,MULLARINGADU,IDUKKI
40	IDK	06016	NEHRU SMARAKA PANCHAYATH HSS,PUTTADY,IDKI
41	IDK	06054	GOVT. HSS, MARAYOOR, IDUKKI
42	IDK	06059	VAGAVARRAI GOVT. HSS, IDUKKI
43	IDK	06060	CHANDUVARAI GOVT. HSS, S.P.PURAM.P.O, IDUKKI
44	IDK	06068	GOVT. HSS, VAGAMON,IDUKKI
45	IDK	06070	GOVT. HSS, VATTAVADA,IDUKKI
46	IDK	06082	ST MARY`S HSS, MARIAPURAM

47	EKM	07008	GOVT HSS , SIVANKUNNU, MOOVATTUPUZHA, EKM
48	EKM	07017	GOVT HSS,KUTTAMPUZHA,ERNAKULAM
49	EKM	07031	GOVT SANSKRIT HSS,THRIPOONITHURA,ERNAKULAM
50	EKM	07164	GOVT. HSS, EZHIKKARA, NORTH PARUR, ERNAKULAM
51	EKM	07166	GOVT. HSS, MANEEDU, ERNAKULAM
52	TSR	08013	GOVT HSS,VETTELAPPARA,THRISSUR
53	TSR	08019	GOVT MODEL BOYS HSS,IRINJALAKKUDA,THRISSUR
54	TSR	08025	GOVT HSS,IRANIKKULAM,THRISSUR
55	TSR	08030	GOVT HSS,EDAVILANGU, THRISSUR
56	TSR	08056	MASM VHSS,VENMANAD,THRISSUR
57	TSR	8122	GOVT. MAPPILA HSS, CHAMAKKALA, THRISSUR
58	TSR	8195	ISLAMIC VHSS, ORUMANAYOOR, THRISSUR
59	PKD	09016	GOVT HSS , MUNNOORKODE, PALAKKAD
60	PKD	09025	GOVT HSS, MUTHALAMADA , PALAKKAD
61	PKD	09027	GOVT. HSS, GANESHGIRI, SHORANUR, PALAKKAD
62	PKD	09031	PANCHAYAT HSS, PERUMATTY, PALAKKAD
63	PKD	09036	KKMHSS VANDITHAVALAM, PALAKKAD
64	PKD	09042	K C P HSS, KAVASSERRY, PALAKKAD
65	PKD	09054	C B K M PANCHAYATH HSS PUTHUPARIYARAM, PKD
66	PKD	09077	GOVT. TRIBAL HSS, SHOLLAYAR, MANNARKKAD, PKD
67	PKD	09085	PUTHUR TRIBAL GOVT. HSS, PUTHUR, PALAKKAD
68	PKD	09104	GOVT.HSS, KUNISSERI,PKD
69	PKD	09105	GOVT.HSS, KODUMUNDA,PALAKKAD
70	PKD	09120	SARVAJANA HSS PUTHUKKODE, PALAKKAD
71	PKD	09121	PGP HSS, POPULLY,PALAKKAD
72	PKD	09133	VIM HSS, PALLASSANA,PALAKKAD

73	KKD	10137	GOVT HSS, KUNDUAPARAMBU, IDAKKAD, KOZHICODE
74	MLPM	11031	GOVT HSS,PANG,MALAPPURAM
75	MLPM	11032	GOVT HSS,KATTILANGADI,MALAPPURAM
76	MLPM	11120	GOVT. HSS, CHERIYAMUNDAM, MALAPPURAM
77	MLPM	11129	GOVT. HSS, VELIANCODE, MALAPPURAM
78	MLPM	11138	GOVT. HSS, ALIPARAMBA, PERINTHALMANNA, MLPM
79	MLPM	11143	GVHSS, PARAVANNA, MALAPPURAM
80	MLPM	11148	GOVT. HSS, PALAPPETTY, MALAPPURAM
81	MLPM	11230	PMSA HSS,ELANKUR,MALAPPURAM.
82	MLPM	11235	GHSS ,MUTHUVALLUR,MALAPPURAM.
83	WYD	12034	GOVT. HSS, PANANKADI,WYD
84	WYD	12041	GOVT HSS ,NIRAVARAM, WAYANAD
85	WYD	12050	GHSS, ACHOOOR, WAYANAD
86	KNR	13030	GOVT HSS,MUZHAPPILANGAD,KANNUR
87	KNR	13096	GOVT. HSS, PUZHATHI, KANNUR
88	KNR	13112	GOVT. HSSS, KAVUMBHAGAM, KANNUR
89	KNR	13140	PGM GOVT.HSS, CHERUVANCHERY,KANNUR
90	KSD	14010	GOVT HSS,MALOTH KASBA,KASARGODE
91	KSD	14046	GOVT. HSS, BELLERU, KSD
92	KSD	14047	GOVT. HSS, PADLA, KASARGODE
93	KSD	14053	GOVT. HSS, ADOOR, ELAMPADY PANCHAYATH, KSD
94	KSD	14058	GOVT. HSS, ADHOOR, KARADUKKA PANCHAYATH, KSD
95	KSD	14067	GOVT. HSS, SHIRIYA, KASARGODE
96	KSD	14068	G.F. HSS, BEKKAL, KASARGODE
97	KSD	14081	GOVT HSS,PAIVALIK,KASARGOD

DEPARTMENT OF HIGHER SECONDARY EDUCATION
CAREER GUIDANCE & ADOLESCENT COUNSELLING CELL
Quality Improvement Programme
Report 2016-17

1. Name of School
2. District
3. School Code
4. Phone No. of the School
5. Name and Mobile number of the Principal
6. Name and Mobile No. of convenor
7. Details of students selected under the programme

Sl. No.	Class	Number of Students

8. Number of days remedial coaching conducted
9. Details of classes taken by the teachers under this programme

Sl. No.	Date of Class	Time	Name	Subject
1				
2				
3				

4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

(Attach sufficient additional sheets)

10. Details of student's attendance

Sl. No.	Name	Class	Number of days attended

(Attach sufficient additional sheets)

11. Details of Motivational Class Conducted

- a. Date of Class
- b. Name and Designation of Faculty

- c. Amount utilized for Motivational Training (Attach the copy of voucher)
- d. No of students attended
- e. Venue of the class

12. Details of Expenses related to Refreshment Expenses

Sl. No	Date	Amount Utilized
1		
2		
3		
4		
5		
6		
7		
8		
9		

10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
TOTAL		

13. Details of Contingency Expenses

Sl. No	Date	Purpose	Amount Utilized
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
TOTAL			

14. Abstract

Amount received from the Directorate	Amount utilized	Balance amount	Details of Refund

15. Whether advance drawn by the Principal has been settled at the treasury?
If so attach a copy of the settlement Proceedings.

15. Your suggestions for improving Quality Improvement Activities in the next year.

Name and Signature of the
Principal

Place
Date

(Seal)

**DEPARTMENT OF HIGHER SECONDARY EDUCATION
CAREER GUIDANCE & ADOLESCENT COUNSELLING CELL**

QUALITY IMPROVEMENT PROGRAMME-2016-17

Name of School :
District :
School Code :
Amount Received from DHSE :
Date of encashment :

UTILISATION CERTIFICATE

Certified that an amount of Rs..... (Rupees.....
.....) has been utilized for conducting
QUALITY IMPROVEMENT PROGRAMME under the head of account 2202-02-109-74(P)
during the financial year 2016-17

Sl. No	Particulars	Sanctioned Amount	Amount Utilized
1.	Refreshment Expenses for Students		
2	Honorarium for Teachers		
3.	Honorarium for Convenor		
4	Honorarium for Principal		
5	Contingency Expenditure		
6	Motivational Class		
TOTAL			
Details of Refund Amount, Chalan No and date Name of Treasury (attach copy of chalan)			

Place

Date

Name and Signature of the Principal
Mobile No.

(Seal)