Office of the Director of Higher Secondary Education Housing Board Buildings Santhi Nagar Thiruvananthapuram.

Ad C2/11441/2013

Dated: 27.03.2013

## CIRCULAR

Sub: HSE - Estt. - Sanctioning LWA under Appendix XII A

and XII C, Part I KSR - Instructions issued

Ref: GO(P) No. 656/12/Fin Dated 01.12.2012

As per the Government Order cited Govt. have authorised the Heads of Departments to sanction Leave Without Allowances under Appendix XII A and Appendix XII C Part I Kerala Service Rules (including extension of Leave Without Allowances under Appendix XII A and XII C)

The Principals of all Govt. Higher Secondary Schools are directed to forward such applications for Leave Without Allowances in respect of HSSTs/HSSTs (Jr) through the Regional Deputy Director concerned as the admissibility of leave has to be certified by the Regional Deputy Director concerned.

Senior Administrative Officer

For Director

To

- 1. The RDDs
- 2. The Principals of All Govt. Higher Secondary Schools.
- 3. SF/FC